







**Application Form**

**Applicants First Name: ….…………………………………………………………**

**Applicants Surname ….……………………………………………………………..**

**Position Applied for ……………………………………………………………….**

**Area / Borough Applied for …………………………………………………….**

**How did you hear about SFT?: …………………………………………………**

**GDPR NEW LAWS:** Sporting Futures Training UK Ltd will collect and store your Application Form, CV and contact details. We process this data for recruitment purposes only. We will receive your information via email /post when looking to fill an Apprenticeship position within one of our partner schools. We will store this data in our Applicant Tracking System, which is fully compliant with EU data protection laws and by applying via our application process you are giving consent for us to share your information with potential Employers. We would like to keep this data until a position is offered to you or every attempt has been made to find you a position. We cannot guarantee that a position will be available, but upon application you will enter our Applicant Recruitment System. We cannot estimate the exact time within which we hope to find an employment opportunity, but we will remain in contact with you over an appropriate timeline to give opportunities for employment. If you have been unsuccessful in securing a position on the Apprenticeship program, then we will either delete your data or inform you that we will keep it on our database for future roles. Our privacy policy can be found on our website. In this policy, you will find information about our compliance with GDPR (data protection law.) You can find how to send us a request to let you access your data that we have collected, request us to delete your data, correct any inaccuracies or restrict our processing of your data. You have the right to lodge a complaint about the way we handle your data with ICO or you can contact our Data Controller **Jilleaton1@sportingfutures.com** for more information or concerns.

**CONFIDENTIAL**

|  |
| --- |
| 1. **Personal Information**

**Title: …………………………………………………****Surname………………………………………………………. Forename(s) ……………………………………………………………****Full Address Including Postcode:****……………………………………………………………….…………………………………………………………………………………….****……………………………………………………………………….…………………………………………………………………………………….****……………………………………………………………………….…………………………………………………………………………………….****Tel No. ………….…………………………………………****Personal E-mail ........………………………………………………………………………….. D.O.B: ………………..……………….....****N I number…………………… Current Driving Licence: Full / Provisional / None – please circle** **Details of Current Endorsements:** **Gender ………………………… Kit Size (for if you are appointed): XS S M L XL XXL (please circle)****What is your residency status? please tick boxes to confirm.** *(Please highlight or tick)***UK national** .**Have the right to live in the UK** **UK national living in the EEA** **Irish national living in the UK** **EEA national living in the UK** **A non-UK national with permission to live in the UK (not for educational purposes)** **A family member of a UK national** None of the above**Will this be a New Role or will you be with an existing employer?** *(Please highlight or tick)*New job roleExisting job role**If existing, please state start date: ……………………………………..****What is your current employment status?** *(Please highlight or tick)*In paid employment Not in paid employment, looking for work, available to start workNot in paid employment and/or not looking for work and/or not available to start workNot Known/not provided**Length of unemployment?** *(Please highlight or tick)*Less than 6 months6 - 11 months12 - 23 months24 - 35 months36 months or moreAre you in full-time education or training? *(Please highlight or tick)***Not sure****Not in full-time education or training****Currently in full-time education or training**Bottom of Form***If you are invited to interview, then please bring along with you your English and Maths certificates*** ***and a form of ID (passport, driving licence or birth certificate)*** |
| **B.Education and Training** | **Grade/Functional Skill Level**  | **Date Achieved**  |
| **(i) Qualifications English Language** **English Literature** **Maths** **ICT**  |  |  |
| **(ii) College/University**  |  |  |
| **(iii) Any other training relevant**  |  |  |
| **Name of Secondary School/College ………………………………………………………………………………………………………………………….** |
|  |
| **C. Most Recent Employment History** **(Please Commence with most Recent Employer) Continue on a separate sheet if necessary.** |
| **Dates****From - To** | **Name & Address of Employer** | **Job Title** | **Wages/Salary** | **Reason for Leaving** |
|  |   |   |   |  |
| **C. Past Employment History** **(Please Commence with most Recent Employer) Continue on a separate sheet if necessary.** |
|  |  |  |  |  |
|  |
| **Current Notice Required .............................................................................................................................** |
| **Outline any leadership experience you have had or experience working with young people:****Any other qualifications relevant to the role:** |

|  |
| --- |
| **D. References** **Please list names and addresses of two persons from whom we may obtain both work experience and character references. We reserve the right to contact past employers.** |
| **Name:** **Address:** **Email Address:****Name:** **Address:** **Email Address:** |
| **E. Health Details Is there anything we need to know in order to offer you a fair selection interview? For example, do you need a signer or interpreter or require an accessible interview room?**  |

|  |
| --- |
| **F. Leisure Please note any sports, hobbies, pastimes etc.:** |

|  |
| --- |
| **G. Criminal Record** **The provisions relating to the non-disclosure of criminal convictions do not apply to the position you are applying for. You must therefore disclose any criminal convictions even if under the Rehabilitation of Offenders Act 1974 they would otherwise be regarded as spent.****Have you been convicted of a criminal offence at any time? YES / NO** **If yes, please give details of the conviction(s) and the date(s)** **……………………………………………………………………………………………………………………………………………………………………………………..****……………………………………………………………………………………………………………………………………………………………………………………..** |

|  |
| --- |
| **H. Future AspirationsPlease outline your future aspirations:**  |

|  |
| --- |
| **I. General CommentsYou may wish to set out below the principal reason for your application and highlight main achievements to date and the strengths you would bring to this post.** |

|  |
| --- |
| **J1. Data Protection Notification** **(Please read this carefully before signing this application)** **The information you have provided in completing this application form will be used to process your application for employment. The Company will keep the information you have supplied confidential and will not divulge it to third parties, except where required by law, or where we have retained the services of a third-party representative to act on your/our behalf.** **AUTHORISATION: I have read the Data Protection notification and understand and agree to the use of my personal data in accordance with the Data Protection Act 1998.****J2. Confirmation**  **I confirm that the above information is correct and that any false or misleading information will give my employer the right to terminate any employment contract offered. I also confirm that I am legally entitled to work in the United Kingdom.** **J3. My images will be held in accordance with the GDPR guidelines (the General Data Protection Regulation)****I hereby grant Sporting Futures Training the right to use my name and any photograph(s) resulting from my course for all general purposes in relation to Sporting Futures Training work including, without limitation, the right to use them in any publicity materials, newsletters, books, newspapers, magazine articles and press releases, including electronic versions whenever Sporting Futures Training chooses to do so. Yes/ No (please circle)** **Signed:…….………………… … Date: …………………………………………..** |